



SRI RANGAPOOPATHI COLLEGE OF NURSING

Govt G.O. No.35, Approved by Indian Nursing Council,
Recognized by Tamilnadu Nursing Council,
Affiliated to Dr. M.G.R. Medical University

Alampoondi, Gingee Taluk, Villupuram Dist, Tamilnadu. Pin : 604151.

SRCOn/IQAC/1-1/2021-22/

February 26, 2022

INTERNAL QUALITY ASSURANCE CELL (IQAC)

MEETING NOTICE

1st Meeting of Internal Quality Assurance Cell (IQAC) is convened at 3.00 pm in Board Room on March 04, 2022 with the following agenda:

1. IQAC establishment
2. Accreditation for college
3. Plan of Action
4. Quality assurance in various aspects
5. Progress in teaching and learning
6. Newsletters
7. Committee establishment
8. Feedback format
9. Any other matter

All are requested to make convenient to attend the same.

PRINCIPAL

**Sri Rangapoopathi College of Nursing
Alampoondi-604 151,
Gingee Taluk., Villupuram Dist.**

Copy to:

- The Chairman & Members of the Committee



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SRCOn/IQAC/1-2/2021-22/

March 04, 2022

INTERNAL QUALITY ASSURANCE CELL (IQAC)

PROCEEDINGS

1st Meeting of IQAC was held on March 04, 2022 at 3.00 pm at Board Room.

The following members attended the meeting:

1. Mrs. Menaga Gandhi, Principal	Chairman
2. Thiru. R. Rangapoopathi, Chairman	Member
3. Thiru. R P Sripathi, Secretary	Member
4. N. Kavitha Vice – Principal	Member
5. V. Priya Professor	Member
6. S. Punitha Associate Professor	Member
7. E. Ramya Associate Professor	Member
8. R. Ananthavalli Assistant Professor	Member
9. R. Seethalakshmi Assistant Professor	Member
10. M. Vaithegi Tutor	Member
11. S. Praveen Kumar Tutor	Member
12. B. Tamil Valavan Student	Member
13. E. Tamizharasan Student	Member
14. S. P. Anandraj Assistant Professor	Coordinator

The Chairman IQAC welcomed all the members. The meeting started with a brief introduction of all members.

Agenda-

- 1. IQAC establishment:** To improve the quality of college progressing as per secretary's instructions IQAC cell establishment was approved in this meeting and establishment date considered as February 26, 2022.
- 2. Accreditation for college:** All the members discussed about the importance of Accreditation for College. Principal suggested the member to initiate the process of NAAC Accreditation and prepare for documentation process.
- 3. Plan of Action:** The Plan of Action that needs to be prepared for improving the Quality in the institution and to initiate the same was discussed.



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4. **Quality assurance in various aspects:** All the members in the meeting discussed about the importance of quality to be improved and implemented in various aspects in all the departments.
5. **Progress in teaching and learning:** The Principal informed to conduct the training programmes at departmental level to improve the teaching learning process.
6. **Newsletters:** The Principal informed the members about preparing and publishing the newsletters of all the departments.
7. **Committee establishment:** To co-ordinate with IQAC cell, different committees were suggested and were initiated.
8. **Feedback format:** IQAC Coordinator discussed about the importance of Feedback format such as faculty feedback form, student feedback form, and exit feedback form for final year students, appraisal and increment format all members, further few more formats were placed before the cell for approval.
9. **Any other matter:** NIL

The meeting was ended with Vote of Thanks by the IQAC Coordinator.

PRINCIPAL

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June 04, 2022

INTERNAL QUALITY ASSURANCE CELL (IQAC)**Action Taken Report**

Action taken report on meeting of Internal Quality Assurance Cell (IQAC) held on March 04, 2022 at 3.00 pm in the Board Room.

SI No	Agenda	Resolution	Action taken
1.	IQAC establishment	Noted	Approved with effect from February 26, 2022
2.	Accreditation for College	Noted	Initiation of outcome based education is done
3.	Plan of Action	Noted	Action plan is prepared
4.	Quality assurance in various aspects	Noted	Steps taken in improving Quality at departmental level
5.	Progress in teaching-learning	Noted	Planned
6.	News letter	Noted	Initiated
7.	Committee establishment	Noted	Committees formed
8.	Feedback format	Noted	Under approval

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SRCoN/IQAC/2-1/2021-22/

June 06, 2022

INTERNAL QUALITY ASSURANCE CELL (IQAC)

MEETING NOTICE

2nd Meeting of Internal Quality Assurance Cell (IQAC) is convened at 11.00 AM in Board Room on June 30, 2022 with the following agenda:

1. Confirmation of minutes of 1st meeting.
2. Action taken report on resolutions adopted in the 1st meeting.
3. Feedback analysis
4. For Discussions
 - i. Improvements of results/Admissions
 - ii. Preparation for LIC visit
 - iii. Grievance cell
 - iv. Self-appraisal report
 - v. Alumni association
 - vi. Reports of activity conducted
 - vii. Placement Committee
5. Any other matter

All are requested to make it convenient to attend the same.

PRINCIPAL

Sri Rangapoopathi College of Nursing
Alampoondi-604 151,
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Copy to:

- Members of the Committee



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SRCOn/IQAC/2-2/2021-22/

June 30, 2022

INTERNAL QUALITY ASSURANCE CELL (IQAC) PROCEEDINGS

2nd Meeting of IQAC was held on June 30, 2022 at 11.00 am at Board Room.

The following members attended the meeting:

1. Mrs. Menaga Gandhi, Principal	Chairman
2. Thiru. R. Rangapoopathi, Chairman	Member
3. Thiru. R P Sripathi, Secretary	Member
4. N. Kavitha Vice – Principal	Member
5. V. Priya Professor	Member
6. S. Punitha Associate Professor	Member
7. E. Ramya Associate Professor	Member
8. R. Ananthavalli Assistant Professor	Member
9. R. Seethalakshmi Assistant Professor	Member
10. M. Vaithegi Tutor	Member
11. S. Praveen Kumar Tutor	Member
12. B. Tamil Valavan Student	Member
13. E. Tamizharasan Student	Member
14. S. P. Anandraj Assistant Professor	Coordinator

The Chairman IQAC welcomed all the members.

Agenda:

1. **Confirmation of the minutes of 1st meeting:** IQAC Coordinator briefed all members about the proceedings of 1st meeting of IQAC to all members.

Resolution: Confirmed

2. **Action taken report on resolutions adopted in the 1st meeting:** IQAC Coordinator communicated the members about the action taken report on resolutions adopted in the 1st meeting.

Resolution: Approved

3. **Feedback analysis:** Feedback analysis was placed in front of the committee for discussion, it was decided that (i) The faculties who have received less feedback are to be counseled by the principal (ii) Infrastructural requirements have to be upgraded and (iii) Curriculum feedback to be communicated to the BOS Chair.
All these feedbacks are to be kept in front of the Governing Council.

4. **For Discussions**



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- i. **Improvements of results/Admissions:** All the members discussed regarding improvements in the examination results. Secretary SRCON instructed all the members to strive hard in getting First Class results. All member's valuable suggestions in improvements in Admissions were also sought.
- ii. **Preparation for LIC visit**
For the upcoming LIC visit, it was instructed to compile required documents and also make necessary arrangements.
- iii. **Grievance cell:** Ccoordinator suggested that so far no student has put any suggestions complaint/ Suggestion box. Hence the awareness of the same has to be created amongst the students.
- iv. **Self-appraisal report**
The Principal conveyed to all the faculty members to submit the self appraisal report with evidences so that the awards can be given to the faculties on the upcoming Teachers Day.
- v. **Alumni Association:** It was suggested for framing of Alumni Association Committee and registration of the same as it helps the institution to build a good rapport among the Alumni.
- vi. **Reports of Activities conducted:** The Principal informed to initiate the process of preparing the report of each and every activity that is organized in the institution, and same will be placed on records.
- vii. **Placement Committee:** All members recommended formation of Placement Committee and organizing Soft skills. Other training programmes required by the students. The same needs to be taken care by Placement Committee.

5. Any other matter: NIL

The meeting was ended with Vote of Thanks by the IQAC Coordinator.

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September 01, 2022

INTERNAL QUALITY ASSURANCE CELL (IQAC)**Action Taken Report**

Action taken report on meeting of Internal Quality Assurance Cell (IQAC) held on June 30, 2022 at 11.00 am in the Board Room.

SI No	Agenda	Resolution	Action taken
1.	Confirmation of minutes of 1st meeting	Noted	Done
2.	Action taken report on resolutions adopted in the 1st meeting	Noted	Communicated to all members
3.	Feedback Analysis	Noted	In progress
4.	Preparation for LIC visit	Noted	Action plan is prepared
5.	Improvements of results / Admissions	Noted	Planning done for improvement
6.	Grievance cell	Noted	Steps taken to create awareness among students
7.	Self-appraisal report	Noted	Initiated
8.	Alumni association	Noted	Planned
9.	Reports of activity conducted	Noted	In progress
10.	Placement Committee	Noted	Planned

PRINCIPAL

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SRCoN/IQAC/3-1/2022-23/

September 02, 2022

INTERNAL QUALITY ASSURANCE CELL (IQAC)

MEETING NOTICE

3rd Meeting of Internal Quality Assurance Cell (IQAC) is convened at 3.00 pm in Board Room on September 30, 2022, with the following agenda:

1. IQAC 2nd meeting proceedings confirmation
2. Action taken report on 2nd meeting.
3. Quality Policy
4. Vision & Mission
5. Monitoring of Students Overall Performance
6. Academic and Administrative Audit
7. Students Participation in various Committees
8. Documentation system strengthening
9. Research and Development Committee
10. Departmental Profiles
11. Any other matter

All are requested to make convenient to attend the same.

PRINCIPAL
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Copy to:

- Members of the Committee



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SRCoN/IQAC/3-2/2022-23/

September 30, 2022

INTERNAL QUALITY ASSURANCE CELL (IQAC) PROCEEDINGS

Meeting of IQAC was held on September 30, 2022 at 3.00 pm at Board Room.

The following members attended the meeting:

1. Mrs. Menaga Gandhi, Principal	Chairman
2. Thiru. R. Rangapoopathi, Chairman	Member
3. Thiru. R P Sripathi, Secretary	Member
4. S. Umadevi Vice – Principal	Member
5. K. Preedha, Professor	Member
6. G. Malathi Associate Professor	Member
7. E. Ramya Associate Professor	Member
8. R. Ananthavalli Assistant Professor	Member
9. R. Seethalakshmi Assistant Professor	Member
10. M. Vaithegi Tutor	Member
11. S. Praveen Kumar Tutor	Member
12. B. Tamil Valavan Student	Member
13. E. Tamizharasan Student	Member
14. S. P. Anandraj Assistant Professor	Coordinator

The Chairman IQAC welcomed all the members of IQAC.

Agenda.

- 1. IQAC 2nd meeting proceedings confirmation:** IQAC Coordinator briefed all members about the proceedings of 2nd meeting of IQAC to all members.
Resolution: Confirmed
- 2. Action taken report on 2nd meeting:** IQAC Coordinator communicated the members about the action taken report on resolutions adopted in the 2nd meeting.
Resolution: Approved
- 3. Quality Policy:** The Principal informed the members to check and to make the necessary changes in the quality policies.
Resolution: Noted



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4. **Vision & Mission:** The Principal informed the members to modify the vision and mission statements.
Resolution: Noted
5. **Monitoring of Students Overall Performance:** Principal informed to the entire faculty to assess students overall performance and take necessary measures for the slow learners.
Resolution: Noted
6. **Academic and Administrative Audit:** IQAC coordinator suggested conducting AAA in order to check the preparedness of the department for the NAAC peer team visit.
Resolution: Noted
7. **Students Participation in various Committees:** Principal informed all the members to include the students in various NAAC committees for the active outcome of the committee.
Resolution: Noted.
8. **Documentation system strengthening:** IQAC Coordinator discussed with the principal and faculty members regarding the strengthening of documentation process. .
Resolution : Noted.
9. **Research and Development Committee:** Principal informed to form Research and Development Committee and to apply for various research proposals in govt. bodies to enhance research cultures.
Resolution : Noted.
10. **Departmental Profiles:** Principal informed all the HOD's to update departmental profiles of the faculties once in a year without fail.
Resolution : Noted.
11. **Any other matter – NIL**

The meeting was ended with Vote of Thanks by the IQAC Coordinator.

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December 28, 2022

INTERNAL QUALITY ASSURANCE CELL (IQAC)**Action Taken Report**

Action taken report on meeting of Internal Quality Assurance Cell (IQAC) held on September 30, 2022 at 3.00 pm in the Board Room.

SI No	Agenda	Resolution	Action taken
1.	IQAC 2nd meeting proceedings confirmation	Noted	Done
2.	Action taken report on 2nd meeting	Noted	Communicated to all
3.	Quality Policy	Noted	Planned
4.	Vision & Mission	Noted	Planned
5.	Monitoring of Students Overall Performance	Noted	Initiated
6.	Academic and Administrative Audit	Noted	Initiated
7.	Students Participation in various Committees	Noted	Planned
8.	Documentation system strengthening	Noted	Action plan prepared
9.	Research and Development Committee	Noted	Initiated
10.	Departmental Profiles	Noted	Planned

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SRCoN/IQAC/4-1/2022-23/

December 29, 2022

INTERNAL QUALITY ASSURANCE CELL (IQAC)

MEETING NOTICE

4th Meeting of Internal Quality Assurance Cell (IQAC) is convened on January 19, 2023 at 3.00 pm in Board Room, with the following agenda:

1. Confirmation of proceedings of 3rd meeting
2. Action taken report on 3rd meeting.
3. For Discussions:
 - i. Conduction of Events @ National/ International Levels
 - ii. Quality of Recruitments as per Deficiencies/ AICTE requirements
 - iii. Research Projects Exhibition
4. Any other matter

All are requested to make convenient to attend the same.

Copy to:

- Members of the Committee

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SRCoN/IQAC/4-2/2022-23/

January 19, 2023

INTERNAL QUALITY ASSURANCE CELL (IQAC) PROCEEDINGS

Meeting of IQAC was held on January 19, 2023 at 3.00 pm at Board Room.

The following members attended the meeting:

1. Mrs. Menaga Gandhi, Principal	Chairman
2. Thiru. R. Rangapoopathi, Chairman	Member
3. Thiru. R P Sripathi, Secretary	Member
4. S. Umadevi Vice – Principal	Member
5. K. Preedha, Professor	Member
6. G. Malathi Associate Professor	Member
7. E. Ramya Associate Professor	Member
8. R. Ananthavalli Assistant Professor	Member
9. R. Seethalakshmi Assistant Professor	Member
10. M. Vaithegi Tutor	Member
11. B. Tamil Valavan Student	Member
12. E. Tamizharasan Student	Member
13. S. P. Anandraj Assistant Professor	Coordinator

The Chairman of the Internal Quality Assurance Cell (IQAC) extended a warm welcome to all the members, officially commencing the meeting.

Agenda:

- 1. Confirmation of proceedings of 3rd meeting:** The IQAC Coordinator provided an overview of the 3rd meeting's proceedings to all members.
Resolution: Confirmed
- 2. Action taken report on resolutions adopted in the 3rd meeting:** The IQAC Coordinator updated members on the actions taken in response to resolutions from the 3rd meeting.
Resolution: Approved
- 3. For Discussions**
 - i. Conduction of Events @ National / International Levels:** All the members discussed regarding conducting events at National and International Levels. Principal gave valuable suggestions for the same.
Resolution: Noted



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- ii. **Quality of Recruitments as per Deficiencies/ AICTE requirements:** Principal informed the members regarding faculty deficiency in the departments and also suggested recruitment procedure of the college needs to be met as per AICTE requirements.

Resolution: Noted

- iii. **Research Projects Exhibition:** Principal expressed views on organising Research projects Exhibition at least every year, inviting other college students to exhibit their project, which helps the students to expand their research ideas.

Resolution: Noted

4. Any other matter – NIL

The meeting was ended with Vote of Thanks by the IQAC Coordinator.

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April 26, 2023

INTERNAL QUALITY ASSURANCE CELL (IQAC)**Action Taken Report**

Action taken report on meeting of Internal Quality Assurance Cell (IQAC) held on January 19, 2023 at 3.00 pm in the Board Room.

SI No	Agenda	Resolution	Action taken
1.	Confirmation of proceedings of 3rd meeting	Noted	Done
2.	Action taken report on 3 rd meeting	Noted	Communicated to all
3.	Conduction of Events @ National / International Levels	Noted	Planned
4.	Quality of Recruitments as per Deficiencies / AICTE requirements	Noted	Steps taken for recruiting as per AICTE requirements
5.	Research Projects Exhibition	Noted	Initiated

PRINCIPAL

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SRCOn/IQAC/5-1/2022-23/

April 27, 2023

INTERNAL QUALITY ASSURANCE CELL (IQAC)

MEETING NOTICE

5th Meeting of Internal Quality Assurance Cell (IQAC) is convened on May 30, 2023 at 11.30 am in Board Room, with the following agenda:

1. Confirmation of minutes of 4th meeting.
2. Action taken report on resolutions adopted in the 4th meeting
3. Feedback analysis
4. For Discussions
 - i. News letters
 - ii. Student Sensitization programme on Research
 - iii. Monitoring of students overall performance
 - iv. Departmental Profiles
 - v. Enhancing Research Cultures
 - vi. Strengthening of committees
5. Any other matter

All are requested to make convenient to attend the same.

PRINCIPAL
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Copy to:

- Members of the Committee



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SRCoN/IQAC/5-2/2022-23/

May 30, 2023

INTERNAL QUALITY ASSURANCE CELL (IQAC) PROCEEDINGS

Meeting of IQAC was held on May 30, 2023 at 11.30 am at Board Room.

The following members attended the meeting:

1. Mrs. Menaga Gandhi, Principal	Chairman
2. Thiru. R. Rangapoopathi, Chairman	Member
3. Thiru. R P Sripathi, Secretary	Member
4. S. Umadevi Vice – Principal	Member
5. K. Preedha, Professor	Member
6. G. Malathi Associate Professor	Member
7. R. Ananthavalli Assistant Professor	Member
8. R. Seethalakshmi Assistant Professor	Member
9. M. Vaithegi Tutor	Member
10. S. Praveen Kumar Tutor	Member
11. B. Tamil Valavan Student	Member
12. E. Tamizharasan Student	Member
13. S. P. Anandraj Assistant Professor	Coordinator

The Chairman of the Internal Quality Assurance Cell (IQAC) extended a warm welcome to all the members, officially commencing the meeting.

Agenda:

- 1. Confirmation of proceedings of 4th meeting:** The IQAC Coordinator provided an overview of the 4th meeting's proceedings to all members.
Resolution: Confirmed
- 2. Action taken report on resolutions adopted in the 4th meeting:** The IQAC Coordinator updated members on the actions taken in response to resolutions from the 4th meeting.
Resolution: Approved
- 3. Feedback analysis:** Feedback analysis was presented to the committee for consideration, leading to the following decisions:
 - (i) Faculties with minimal feedback are scheduled for counseling by the principal.
 - (ii) Infrastructure enhancements are deemed necessary.
 - (iii) Curriculum feedback will be relayed to the BOS Chair.



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All these feedbacks will be presented to the Governing Council for deliberation.

4. For Discussions

i. **Newsletters:** The decision has been made to revamp the departmental newsletters, showcasing the college's events and accomplishments to the external community. This initiative aims to boost the institution's brand image.

Resolution: Noted

ii. **Student Sensitization Programme on Research:** The decision has been taken to organize a program to sensitize students to research, with the goal of increasing their active involvement in research activities.

Resolution: Noted

iii. **Monitoring of students overall Performance:** Principal has communicated that subject in-charges and class coordinators should monitor students' performance to enhance overall course outcomes.

Resolution: Noted

iv. **Departmental Profiles:** The Principal has instructed to create a standardized format for departmental profiles. These profiles are to be collected before the submission of the SSR to NAAC, with inputs from the Secretary and Administrator if necessary.

Resolution: Noted

v. **Enhancing Research Cultures:** The Principal has directed to initiate activities aimed at enhancing research within the institution.

Resolution: Noted

vi. **Strengthening of Committees:** The Principal has emphasized the need to strengthen the documentation process in both the office and departments. And have committed to guiding office staff, department heads, and coordinators to ensure timely completion of the documentation process which in turn helps strengthen respective committees.

Resolution: Noted

5. Any other matter – NIL

The meeting was ended with Vote of Thanks by the IQAC Coordinator.

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September 04, 2023

INTERNAL QUALITY ASSURANCE CELL (IQAC)**Action Taken Report**

Action taken report on meeting of Internal Quality Assurance Cell (IQAC) held on May 30, 2023 at 11.30 am in the Board Room.

SI No	Agenda	Resolution	Action taken
1.	Confirmation of minutes of 4th meeting	Noted	Done
2.	Action taken report on resolutions adopted in the 4th meeting	Noted	Communicated to all
3.	Feedback Analysis	Noted	In progress
4.	News letters	Noted	Action plan prepared
5.	Student Sensitization programme on Research	Noted	Initiated
6.	Monitoring of students overall performance	Noted	Initiated
7.	Departmental Profiles	Noted	Initiated
8.	Enhancing Research Cultures	Noted	Planned
9.	Strengthening of committees	Noted	Initiated

PRINCIPAL

Sri Rangapoopathi College of Nursing
Alampoondi-604 151,
Gingee Taluk., Villupuram Dist.



SRI RANGAPOOPATHI COLLEGE OF NURSING

Govt G.O. No.35, Approved by Indian Nursing Council,
Recognized by Tamilnadu Nursing Council,
Affiliated to Dr. M.G.R. Medical University

Alampoondi, Gingee Taluk, Villupuram Dist, Tamilnadu. Pin : 604151.

SRCoN/IQAC/6-1/2023-24/

September 05, 2023

INTERNAL QUALITY ASSURANCE CELL (IQAC)

MEETING NOTICE

6th Meeting of Internal Quality Assurance Cell (IQAC) is convened on September 29, 2023 at 3.00 pm in Board Room, with the following agenda:

1. Confirmation of minutes of 5th meeting.
2. Action taken report on resolutions adopted in the 5th meeting
3. For Discussions
 - i. Quality Policy
 - ii. Vision & Mission
 - iii. Examination
 - iv. AAA Audit
 - v. Students participation in various committees
 - vi. Enhancing research activities
 - vii. AIISHE data submission
4. Any other matter

All are requested to make convenient to attend the same.

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Copy to:

- Members of the Committee



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SRCOn/IQAC/6-2/2023-24/

September 29, 2023

INTERNAL QUALITY ASSURANCE CELL (IQAC) PROCEEDINGS

Meeting of IQAC was held on September 29, 2023 at 3.00 pm at Board Room.

The following members attended the meeting:

1. Mrs. Menaga Gandhi, Principal	Chairman
2. Thiru. R. Rangapoopathi, Chairman	Member
3. Thiru. R P Sripathi, Secretary	Member
4. S. Umadevi Vice – Principal	Member
5. K. Preedha, Professor	Member
6. S. P. Anandraj Assistant Professor	Member
7. E. Ramya Associate Professor	Member
8. R. Ananthavalli Assistant Professor	Member
9. R. Seethalakshmi Assistant Professor	Member
10. M. Vaithegi Tutor	Member
11. S. Praveen Kumar Tutor	Member
12. B. Tamil Valavan Student	Member
13. E. Tamizharasan Student	Member
14. G. Malathi Assistant Professor	Coordinator

The Chairman of the Internal Quality Assurance Cell (IQAC) extended a warm welcome to all the members, officially commencing the meeting.

Agenda:

- 1. Confirmation of minutes of 5th meeting:** The IQAC Coordinator provided an overview of the 5th meeting minutes to all members.
Resolution: Confirmed
- 2. Action taken report on resolutions adopted in the 5th meeting:** The IQAC Coordinator updated members on the actions taken in response to resolutions from the 5th meeting.
Resolution: Approved



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3. For Discussions

- i. **Quality Policy:** The Principal has instructed to complete and disseminate the Quality Policy Statement to all stakeholders. The Coordinator informed members that the statement has been drafted and is pending approval from management, with the IQAC's approval sought thereafter.
- ii. **Vision & Mission:** The Principal informed members about the proposal to establish a distinct Mission & Vision for IQAC. However, other management members expressed the view that IQAC can align with the overall Vision & Mission of the college, as the very essence of IQAC is to achieve the institutional goals.
- iii. **Examination:** With semester exams on the horizon, it was emphasized that extra efforts are essential to ensure the smooth conduct of examinations.
- iv. **AAA Audit:** As per the IQAC calendar, the Academic and Administrative Audit is scheduled for October. The Principal has urged Management Representatives to nominate committee members for the AAA. A letter has been sent to their office, and the management has assured the IQAC that the nominees will be provided promptly.
- v. **Students' Participation in various Committees:** The Principal highlighted the revised NAAC framework, emphasizing student participation in various committees. It was noted that each Departmental Association and Institutional committee already includes student representatives, meeting the expectations outlined by NAAC.
- vi. **Enhancing Research Activities:** The Principal advised to initiate activities aimed at enhancing research within the institution.
- vii. **AIISHE Data Submission:** The Principal instructed the IQAC coordinator to ensure timely submission of AIISHE data in accordance with the specified requirements.

4. Any Other Matter: NIL

The meeting concluded with a Vote of Thanks from the IQAC Coordinator.

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INTERNAL QUALITY ASSURANCE CELL (IQAC)**Action Taken Report**

Action taken report on meeting of Internal Quality Assurance Cell (IQAC) held on September 29, 2023 at 3.00 pm in the Board Room.

SI No	Agenda	Resolution	Action taken
1.	Confirmation of minutes of 5 th meeting	Noted	Done
2.	Action taken report on resolutions adopted in the 5 th meeting	Noted	Communicated to all the members
3.	Quality Policy	Noted	Under approval
4.	Vision & Mission	Noted	Done
5.	Examination	Noted	Planned
6.	AAA Audit	Noted	Nomination under approval
7.	Students participation in various committees	Noted	Planned
8.	Enhancing research activities	Noted	Initiated
9.	AIISHE data submission	Noted	Initiated

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